



JOB TITLE: Chorus Conductor

PART TIME: Approximately 250 hours per year

SALARY RANGE: \$8,000 - \$10,000 per year

MUSICAL RESPONSIBILITIES

As the artistic supervisor of the VSA chorus, the Chorus Conductor:

- Directs the chorus in rehearsals and performance
- Selects music appropriate to the VSA mission and vision, regional audience demographic, season theme, and skill set and abilities of the current regional all-volunteer musician members, collaborating with the Artistic Director on performances involving multiple ensembles
- Auditions potential members and determines section seating
- Creates a welcoming, supportive environment for singers of various levels
- Improves the artistic quality and confidence of the chorus through music selection, teaching during rehearsals, and mentorship during performances
- Works collaboratively with the Artistic Director to develop season themes and concert ideas, contributing to the VSA's artistic product in accordance with the VSA's mission and vision
- Works with the Executive Director to establish rehearsal schedule and locations, subject to availability of rehearsal and performance venues
- Coordinates with music librarians to access the music library; ensures music is distributed in a timely manner; ensures music is collected and returned after each concert
- Supervises and advises accompanist, guest musicians, and guest conductors for chorus concerts and chorus portions of combined concerts
- Determines stage setup to present the chorus at its best acoustically and visually for all concerts:
 - collaborates with the Production Coordinator and Stage Manager in arranging for concert setup and any special musical needs.
 - communicates Pavilion AV requirements for concert performance to Pavilion staff

OTHER RESPONSIBILITIES

As a representative of the VSA, the conductor:

- Reports directly to the Artistic Director and serves as an artistic advisor to the board and its committees. The conductor:
 - carries out all required duties in a manner consistent with the policies, procedures, goals, and objectives established by the board.
 - includes the Artistic Director in all communications (electronic or other) when acting as a representative of the VSA on any level
 - shows solidarity, deference, and consistency of messaging on the board's behalf when acting or communicating as a VSA representative at any and all levels

- o promptly and professionally addresses and communicates all concerns, disagreements, or upsets with the Artistic Director (or Executive Director if the Artistic Director is involved) for immediate resolution
- Strengthens the volunteer culture of the VSA by working with board members, musician members, regional schools, and community music educators to identify and recruit new members and develop collaborative working relationships with such individuals and groups in support of the VSA mission
- Stays abreast of artistic activities in the choral field; implements or recommends to the Artistic Director new activities that may advance the chorus' objectives
- Attends board meetings as requested and provides reports on artistic activities as needed.
- Assists in the general promotion of the VSA by:
 - o establishing and maintaining constructive, positive, and collaborative personal relationships with board members and others in the regional private, public, and corporate community, which are intended to increase exposure, opportunities, and funding for VSA programming
 - o actively participating in public activities concerned with the VSA's growth and welfare (e.g., ticket campaigns, fund-raising, public relations activities, etc.) as requested
- Performs other duties as assigned

Application Procedure: Send resume and cover letter to info@ValleySymphony.net.

Related documents: VSA Bylaws, Independent Contractor Annual Agreement